Multi-aspect initiative to improve   
cross-border videoconferencing

"Handshake"

Work-stream 4

D4 Form for requesting and confirming a   
cross-border videoconference

|  |  |
| --- | --- |
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Abstract:   
*The main objective was to develop a new improved form to request and confirm a cross-border videoconference. Presently the legal forms available on the European e-Justice Portal include mainly legal information about the videoconference and these legal forms are lacking some crucial technical information. The new form would be considered an appendix to the existing legal forms.   
An additional objective was to identify the public information to be published on the European   
e-Justice Portal.*

Disclaimer:

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Executive Summary

The objective of the project "Multi-aspect initiative to improve cross-border videoconferencing" (short name ‘Handshake’) was to promote the practical use of and to share best practice and expertise on the organisational, technical and legal aspects of cross-border videoconferencing (VC) in order to help improving the overall functioning of e-Justice systems in Member States and at European level.

The objective of the Work-stream 4 of the Handshake project was to develop a form to request and confirm a cross-border VC-connection and to make recommendations about VC parameters which should be published on the European e-Justice Portal (deliverable document D4 Form for requesting and confirming a cross-border videoconference).

The work of the WS4 depended heavily on the results of WS2 (Practical Testing of VC-connections) which through many tests and observations gave an understanding about the essential information that should be exchanged between connecting parties with often very different setups and configurations in order to make a successful VC event.

The aim was to make the new form as simple and short as possible. The applicable legal process is prerequisite for doing a cross-border videoconference – therefore the improved form for requesting and confirming a videoconference shall be used as an appendix (supplement) to the existing legal forms. This is because changing the legal forms may require legal changes which might need years to implement.

This document makes a proposal on which mandatory and optional parameters should be included in the request and confirmation form and which public and static parameters should be published in the E-Justice Portal. The document also includes xml-schemas for the form which could be input to the next phase to implement the form into the e-CODEX platform.

History

|  |  |  |  |
| --- | --- | --- | --- |
| *Version* | *Date* | *Changes made* | *Modified by* |
| A(1) | 22/06/2016 | Initial draft; information discussed in 1st workshop in Tallinn | author |
| A(2) | 29/08/2016 | 1st draft; | author |
| A(3) | 29/09/2016 | 2nd draft; added comments from workshop in Ljubljana | author |
| A(4) | 11/10/2016 | 3rd draft; added comments from XML workshop in Hague and comments from project participants | author |
| A(5) | 01/11/2016 | 4th draft; to be reviewed by partners | author |
| A(6) | 13/12/2016 | 5th draft; Final draft to be reviewed by partners | author |
| A | 27/01/2017 | final; to be submitted to EC | author |
| 1\_0 | 27/01/2017 | Final changes for submission | Johann Kickinger |

Table of contents

[Executive Summary 2](#_Toc473301710)

[History 3](#_Toc473301711)

[Table of contents 4](#_Toc473301712)

[List of Abbreviations 5](#_Toc473301713)

[1. Project goals 9](#_Toc473301714)

[1.1. Objectives 9](#_Toc473301715)

[1.2. Work-streams 9](#_Toc473301716)

[1.3. User groups who will benefit from this project 9](#_Toc473301717)

[1.4. Alignment with the European e-Justice Action Plan 10](#_Toc473301718)

[2. Document structure and interrelation 11](#_Toc473301719)

[3. On this Document 13](#_Toc473301720)

[4. Form for requesting/confirming a VC 14](#_Toc473301721)

[Overview 14](#_Toc473301722)

[Vision for the requesting/confirming form 14](#_Toc473301723)

[Process flow 15](#_Toc473301724)

[Parameters on the form 16](#_Toc473301725)

[5. Recommendations which public and static VC parameters should be published on the e-Justice Portal 19](#_Toc473301726)

[I. Appendix I – Excel form example 20](#_Toc473301727)

[II. Appendix II – XML Schemas 24](#_Toc473301728)

[Business Document - MeetingRequest\_BD-014001 24](#_Toc473301729)

[Document Information 24](#_Toc473301730)

[Document Properties 24](#_Toc473301731)

[Business Document - Confirmation\_BD-014 002 31](#_Toc473301732)

[Document Information 31](#_Toc473301733)

[Document Properties 31](#_Toc473301734)

[Business Document - CounterProposal\_BD-014003 36](#_Toc473301735)

[Document Information 36](#_Toc473301736)

[Document Properties 36](#_Toc473301737)

[Business Document - FinalConfirmation\_BD-014005 40](#_Toc473301738)

[Document Information 40](#_Toc473301739)

[Document Properties 40](#_Toc473301740)

[List of References 45](#_Toc473301741)

[III. End of Document 46](#_Toc473301742)

List of Abbreviations

|  |  |
| --- | --- |
| *Acronym* | *Explanation* |
| AVIDICUS | AVIDICUS 3 is an EU funded project running from 2013 to 2015, which focuses on the use of videoconferencing in bilingual legal proceedings that involve an interpreter |
| bit/s | Bit rate of the transmission in bit per second:   |  |  |  |  | | --- | --- | --- | --- | | **Symbol** | **Name** | **Multiplier**  (base 10) | **Multiplier**  (base 1000) | | bit/s | bit per second | 1 | 1 | | kbit/s | kilobit per second | 103 | 10001 | | Mbit/s | megabit per second | 106 | 10002 | | Gbit/s | gigabit per second | 109 | 10003 | | Tbit/s | terabit per second | 1012 | 10004 |   See: <https://en.wikipedia.org/wiki/Bit_rate>  See: <https://en.wikipedia.org/wiki/ISO/IEC_80000#Information_science_and_technology> |
| CCBE | Council of Bars and Law Societies of Europe (CCBE) |
| CODEC | A codec is a device or computer program for encoding or decoding a digital data stream or signal.  A codec encodes a data stream or a signal for transmission and storage, possibly in encrypted form, and the decoder function reverses the encoding for playback or editing. Codecs are used in videoconferencing, streaming media, and video editing applications. (Source: Wikipedia) |
| Defence agent | Defence agents are external VC users in UK Scotland with responsibilities similar to a lawyer |
| DMZ | Demilitarized Zone |
| EAW | European Arrest Warrant |
| EIO | European Investigation Order |
| EU | European Union |
| Eurojust, | Eurojust is the European Union's judicial cooperation unit. It is a body of the European Union with its own legal personality and has its seat in The Hague (for details see: <http://www.eurojust.europa.eu> ).  Eurojust’s core business is to assist the competent authorities of Member States, when they deal with serious cross-border and organised crime, such as:   * Terrorism * Trafficking in human beings * Illegal immigrant smuggling * Drugs and arms * The sexual exploitation of women and children * Cybercrime * Online child abuse * Various kinds of fraud and money laundering * Counterfeiting * Environmental crime   Eurojust can also assist in such cases where a Member State and a non-Member State are involved. It can also help a Member State and the Commission when offences affect the European Union’s financial interests.  Eurojust’s goals are: first, to stimulate and improve the coordination between the national authorities, and to this end it works closely with EU partners such as the European Judicial Network (EJN), Europol, and OLAF where appropriate; second, to improve cooperation between the competent authorities, in particular by facilitating mutual legal assistance and the execution of mutual recognition instruments such as the European Arrest Warrant; and third, to support competent authorities in improving the effectiveness of their investigations and prosecutions, for example, by seeking solutions to recurring problems in judicial cooperation. In non-operational strategic matters, Eurojust works closely with EU and Member State institutions such as the European Parliament, national parliaments, the Council and the Commission.  Because crimes threatening European citizens are often global in nature, Eurojust has worked with various partners to help meet this threat. It has negotiated cooperation agreements for the exchange of judicial information and personal data outside the EU. Agreements have been concluded with Norway, Iceland, the USA, Switzerland, and the former Yugoslav Republic of Macedonia. Liaison prosecutors from Norway, Switzerland and the USA are based at Eurojust. In addition to cooperation agreements, Eurojust maintains a network of contact points outside the EU, and has memoranda of understanding with bodies such as the United Nations Office on Drugs and Crime and IberRed.  Eurojust supports this project in its normal role as EU body supporting the judiciary of the Member States in order that our project can benefit from Eurojust's experiences in videoconferencing and security and make best use of videoconferencing equipment at the European level, e.g. multi-point control units and their ability to create "virtual videoconferencing rooms". |
| H.239 | H.239 is an ITU (International Telecommunication Union) Telecommunication Standardization Sector (ITU-T) recommendation from the H.32x Multimedia Communications' macro family of standards for multimedia communications over various networks.  The H.239 recommendation is titled "Role management and additional media channels for H.3xx-series terminals". Practical importance of this recommendation is its setting forth a way to have multiple video channels (e.g., one for conferencing, another for presentation) within a single session (call). (Source: Wikipedia) |
| H.263 | H.263 is a video compression standard originally designed as a low-bit-rate compressed format for videoconferencing. It was developed by the ITU-T Video Coding Experts Group (VCEG). (Source Wikipedia) |
| H.264 | H.264 or MPEG-4 Part 10, Advanced Video Coding (MPEG-4 AVC) is a block-oriented motion-compensation-based video compression standard.  The intent of the H.264/AVC project was to create a standard capable of providing good video quality at substantially lower bit rates than previous standards (i.e., half or less the bit rate of MPEG-2, H.263, or MPEG-4 Part 2), without increasing the complexity of design so much that it would be impractical or excessively expensive to implement. An additional goal was to provide enough flexibility to allow the standard to be applied to a wide variety of applications on a wide variety of networks and systems, including low and high bit rates, low and high resolution video, broadcast, DVD storage, RTP/IP packet networks, and ITU-T multimedia telephony systems. The H.264 standard can be viewed as a "family of standards" composed of a number of different profiles. The decoder specification describes which profiles can be decoded. H.264 is typically used for lossy compression, although it is also possible to create truly lossless-coded regions within lossy-coded pictures or to support rare use cases for which the entire encoding is lossless.  H.264 was developed by the ITU-T Video Coding Experts Group (VCEG) together with the ISO/IEC JTC1 Moving Picture Experts Group (MPEG). The project partnership effort is known as the Joint Video Team (JVT). The ITU-T H.264 standard and the ISO/IEC MPEG-4 AVC standard (formally, ISO/IEC 14496-10 – MPEG-4 Part 10, Advanced Video Coding) are jointly maintained so that they have identical technical content. The final drafting work on the first version of the standard was completed in May 2003, and various extensions of its capabilities have been added in subsequent editions.  High Efficiency Video Coding (HEVC), a.k.a. H.265 and MPEG-H Part 2 is a successor to H.264/MPEG-4 AVC developed by the same organizations, while earlier standards are still in common use.  H.264 is perhaps best known as being one of the video encoding standards for Blu-ray Discs; all Blu-ray Disc players must be able to decode H.264. It is also widely used by streaming internet sources, such as videos from Vimeo, YouTube, and the iTunes Store, web software such as the Adobe Flash Player and Microsoft Silverlight, and also various HDTV broadcasts over terrestrial (Advanced Television Systems Committee standards, ISDB-T, DVB-T or DVB-T2), cable (DVB-C), and satellite (DVB-S and DVB-S2).  H.264 is protected by patents owned by various parties. A license covering most (but not all) patents essential to H.264 is administered by patent pool MPEG LA.[2] Commercial use of patented H.264 technologies requires the payment of royalties to MPEG LA and other patent owners. MPEG LA has allowed the free use of H.264 technologies for streaming internet video that is free to end users, and Cisco Systems pays royalties to MPEG LA on behalf of the users of binaries for its open source H.264 encoder.  (Source: Wikipedia) |
| H.323 | H.323 is a recommendation from the ITU-T that defines the protocols to provide audio-visual communication sessions on any packet network. The H.323 standard addresses call signalling and control, multimedia transport and control, and bandwidth control for point-to-point and multi-point conferences. (Source: Wikipedia) |
| IP | Internet Protocol (primary protocol in the Internet layer of the Internet protocol suite, has the task of delivering packets from the source host to the destination host solely based on the IP addresses in the packet headers). (Source: Wikipedia) |
| IPv6 | Internet Protocol version 6 (IPv6) is the most recent version of the Internet Protocol (IP), the communications protocol that provides an identification and location system for computers on networks and routes traffic across the Internet. IPv6 was developed by the Internet Engineering Task Force (IETF) to deal with the long-anticipated problem of IPv4 address exhaustion. IPv6 is intended to replace IPv4.  Every device on the Internet is assigned a unique IP address for identification and location definition. With the rapid growth of the Internet after commercialization in the 1990s, it became evident that far more addresses would be needed to connect devices than the IPv4 address space had available. By 1998, the Internet Engineering Task Force (IETF) had formalized the successor protocol. IPv6 uses a 128-bit address, theoretically allowing 2128, or approximately 3.4×1038 addresses. The actual number is slightly smaller, as multiple ranges are reserved for special use or completely excluded from use. The total number of possible IPv6 addresses is more than 7.9×1028 times as many as IPv4, which uses 32-bit addresses and provides approximately 4.3 billion addresses. The two protocols are not designed to be interoperable, complicating the transition to IPv6. However, several IPv6 transition mechanisms have been devised to permit communication between IPv4 and IPv6 hosts.  IPv6 provides other technical benefits in addition to a larger addressing space. In particular, it permits hierarchical address allocation methods that facilitate route aggregation across the Internet, and thus limit the expansion of routing tables. The use of multicast addressing is expanded and simplified, and provides additional optimization for the delivery of services. Device mobility, security, and configuration aspects have been considered in the design of the protocol.  IPv6 addresses are represented as eight groups of four hexadecimal digits with the groups being separated by colons, for example 2001:0db8:0000:0042:0000:8a2e:0370:7334, but methods to abbreviate this full notation exist.  (Source: Wikipedia) |
| ISDN | Integrated Services Digital Network (set of communication standards for simultaneous digital transmission of voice, video, data, and other network services over the traditional circuits of the public switched telephone network). (Source: Wikipedia) |
| ITU | International Telecommunication Union |
| ITU-T | ITU Telecommunication Standardization Sector |
| IWG | Informal Working Group. Note: the Informal Working Group on cross-border videoconferencing was appointed by the Council Working Party e-Law (e-Justice) |
| MCU | Multipoint Control Unit |
| MS | Member State |
| NAT | Network Address Translation |
| PC | Personal Computer |
| QoS | Quality of Service |
| SBC | Session Border Control |
| SIP | Session Initiation Protocol (SIP) is a standardized set of formats for communicating messages used to initiate, control, and terminate interactive user sessions with multimedia services such as Internet telephone calls, video conferencing, chat, file transfer, and online games. (Source: Wikipedia) |
| VC | Videoconferencing (sometimes also videoconference) |
| VTC | Video teleconference |
| WS | Work-stream (a subproject of this project) |

Table 1: Abbreviations

# Project goals

## Objectives

Objective of the project "Multi-aspect initiative to improve cross-border videoconferencing" is to **promote the practical use of and to share best practice and expertise on the organisational, technical and legal aspects of cross-border videoconferencing** (VC) in order to help improving the overall functioning of e-Justice systems in Member States and at European level. The sub-goals are:

* Improve organising and running cross-border videoconferences between the EU Member States, by providing VC users enhanced guidelines and step-by-step protocol for typical cross-border VC use-cases.
* Enhancing the technical interoperability for videoconferencing by doing practical VC connection tests between the participating MS.
* Create an improved version of a form for requesting / confirming a videoconference, together with static public information to be published on the European e-Justice Portal.

## Work-streams

To achieve the above goals the project has been organised in the following **work-streams** (WS):

* WS0 – Management and coordination of the project.
* WS1a – Identify judicial use cases which would benefit most from increased and better use of cross border VC.
* WS1b – Develop a step-by-step protocol with instructions for typical cross-border VC use cases.
* WS2 – Perform practical testing of point to point and multi point VC between different Member States.
* WS3 – Summarise recommended technical standards from a practical perspective.
* WS4 – Develop an improved form to request and/or confirm a cross-border VC between Member States in conjunction with public and static parameters to be published on the European e-Justice Portal.

## User groups who will benefit from this project

**Judges, prosecutors and court clerks** from the judiciaries of the Member States, who are involved in cross-border cases with remote hearings via VC, as well as the **technical staff** planning and supporting VC operations will benefit from the results of this project.

In addition, external VC partners of the courts and prosecution offices e.g. **witnesses, external experts, (vulnerable) victims, police, penitentiaries, lawyers, defense agents and community centres** will benefit from smoother videoconferencing.

Several hundred thousands of VC are already done by the European judiciaries per year, and around 15% of them are cross-border, several tens of thousands of European citizens will benefit from the project results in addition to judges, prosecutors, legal professionals and external partners engaged in cross-border VC.

## Alignment with the European e-Justice Action Plan

This project specifically supports the implementation of the e-Justice Action Plan project number 30 “Videoconference” (Category A).

By following the suggestions of the Council “Working Party on e-Law (e-Justice) – Expert Group on videoconferencing" and building on other work-results and experiences from the Member States, Eurojust and the Commission, this project aims to support and improve the following sub-goals of project nr. 30 “Videoconference” of the European e-Justice Action Plan 2014 - 2018:

* Organising and running cross-border videoconferences (in all MS)
* Enhancing Interoperability for videoconferencing
* Form for requesting/confirming a cross-border videoconference
* Exchange of experience and sharing best practice on videoconference – including materials (e.g. improved step-by-step “protocol” for VC in typical judicial use-cases), that can be re-used later (after translation and national customization) by the Member States for better training of their VC users.

The innovative aspect is to combine the organisational, legal and technical view in the same project in order to substantially improve the use of cross-border videoconferencing between the judiciaries of the Member states.

The results of this project will raise the probability for successful cross-border videoconferencing connections; this will help to increase the confidence of judges and prosecutors in using videoconferencing technology for their cross-border cases – in both criminal and civil/commercial matters.

# Document structure and interrelation

This project produced the following delivery documents:

|  |  |
| --- | --- |
| **Work-stream** | **Deliverable** |
| WS1a | **D1a** **"Judicial use cases with high benefits from cross-border videoconferencing"**  This guideline document identifies typical judicial use cases which benefit most from (cross-border) videoconferencing – both in criminal and civil/commercial matters.  It is closely related with delivery document D1b, which contains the step-by-step instructions ("protocol") to plan, organise and run cross-border videoconferences. |
| WS1b | **D1b** "**Recommended step-by-step protocol for cross-border videoconferencing in judicial use-cases**":  This guideline document helps the requester of the videoconference with detailed step-by-step instructions on all legal, organisational and technical steps which are necessary to plan, organise and run a successful cross-border videoconference.  This document is closely related with document D1a – as D1b shall support the typical judicial use-cases identified in D1a. |
| WS2 | **D2.1 "Overall Test Report"**  This document summarises the findings from all individual test reports including the bilateral and multilateral cross-border VC connection tests done between the project partners.  This document concentrates on the facts gained from the tests by summarizing things which went well, and identifying the typical problems which occurred during the tests.  The recommendations to address the problems identified during the practical VC connection tests, will be found in deliverable D3.  **D2.2 "Test Plan"**  The Test Plan was an important document to plan and organise the VC connection tests between the project partners. It describes the test procedure used and contains the template for the test logs (test reports) used to report the outcomes of each individual test.  Such tests can be done with and between additional Member States – this document was included as additional deliverable to allow reuse of our test procedure for cross-border VC connection tests by other Member States. |
| WS3 | **D3** **"Recommendations on the practical application of technical standards for cross-border VC"**  This guideline document gives the recommendations on the practical application of the technical standards. It specifically addresses the practical and technical problems identified in D2.1.  D3 is of utmost importance – as Member States following the recommendations of D3 will significantly increase the probability for establishing successful cross-border VC connections between their judicial authorities.  This document is closely related with D2.1 as D3 builds on the findings and experiences from the practical VC connection tests done. |
| WS4 | **D4 "Form for requesting and confirming a cross-border videoconference"**  This document describes an improved form which contains the relevant parameters for requesting/confirming a cross-border videoconference. This form is intended to be used as a supplement or appendix to the existing legal forms which have to be used as prerequisite to get legal permission to run a cross-border videoconference.  It includes recommendations which public and static VC parameters should be published on the European e-Justice Portal.  As an appendix it includes also the process documentation for the flow of the forms between the requesting and the assisting authority.  This document is closely related to D2.1 as the relevant technical parameters for a cross-border VC were identified when running the practical VC connection tests. |

# On this Document

This document is the proposal for the new form for requesting/confirming a VC connection and publishing some public/static parameters on the e-Justice Portal as per the goals of the 4th work-stream (WS4) of the action ‘Multi-Aspect Initiative to Improve Cross-Border Videoconferencing’ (short name ‘Handshake’) as described in the Grant Agreement with number JUST/2014/JACC/AG/E-JU/6961.

The final version of this document is the main deliverable from WS4 ‘Form for requesting/confirming a cross-border VC’. It is, like all deliverables of the action, to be submitted by the Federal Ministry of Justice of the Republic of Austria (the action’s applicant) to the European Commission, DG Justice, Directorate B: Criminal Justice.

# Form for requesting/confirming a VC

## Overview

Presently there are forms for requesting video-conference on the e-Justice Portal, but they include only legal information for the conference. For a successful VC connection, participants must always exchange information about their setups and configuration. The goal of the WS4 was to simplify the process and to develop a standard form which should include all the needed information.

To get the best overview of the parameters, the needed information of both authorities should be on the same form. The requester fills in half of the form and sends it to the assisting authority who in turn fills in the rest of the form.

The form is meant to be exchanged between two authorities. In case the VC event takes place with multiple authorities, the initiator assumes the leading planner position and exchanges distinct forms with all the participating authorities and finds time slots that are suitable for all parties. The fact that the VC event is between multiple authorities should be indicated in the comment field so that confirmer is aware that requester must wait for other parties to confirm the proposed time slot.

## Vision for the requesting/confirming form

The long term view for the form is as follows:

* At first the authorities who want to conduct a VC event could use the excel version of the form that is in the appendix to this document. This version could be filled out and sent as an email attachment supposing that the hearing is not about a sensitive case. In the latter case the form should be exchanged using a more secure manner, e.g. the e-Justice Portal.
* Later the form should be implemented into the European e-Justice Portal as a dynamic form with multi-language support.
* The final goal is to use the electronic delivery through the e-CODEX transport infrastructure for which the deliverable includes the xml-schemas in the appendix of this document.

## Process flow

The proposed flow for the request/confirmation:

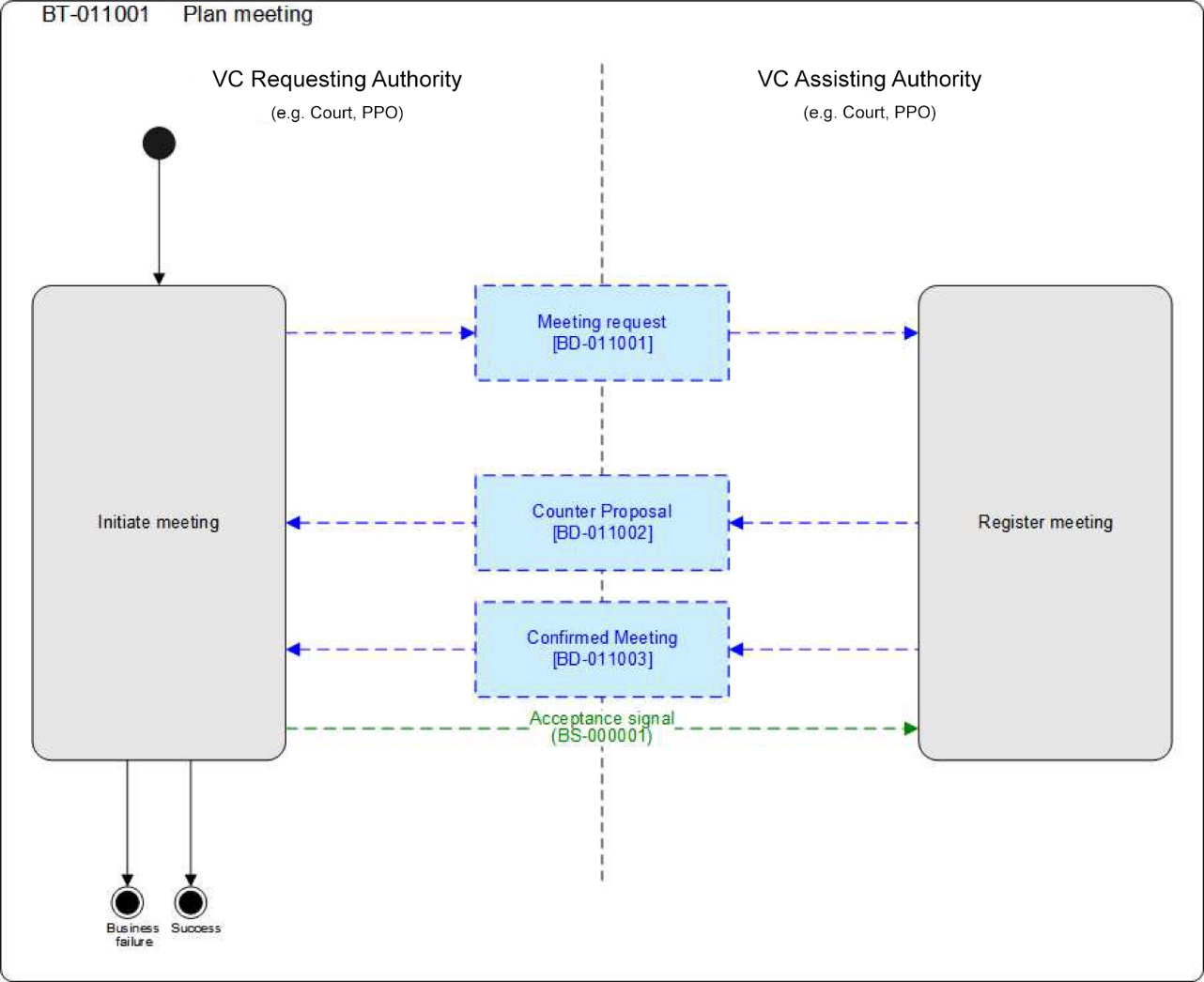


Figure 1 Document flows

* **Meeting request**

After the legal request for making the videoconference has been done or alternatively already during the legal request, the requesting party sends the VC requesting/confirming form to the assisting party with the fields of requesting party filled in. The most important information on the initial request are the proposed times for VC event.

* **Confirmed meeting**

Assisting party will fill in their part of the form. Most importantly, they will try to find a suitable timeslot from the requester’s proposed timeslots. Assisting party will put the suitable time into their preferred timeslot and sends the form back to requester.

* **Counterproposal**

If none of the proposed times is suitable, then the assisting party will make a counterproposal by filling in up to three new time slots (preferred and two alternatives) along with all the other fields. If the initial requester finds a suitable time slot from the counter proposal, they will return a final confirmation. Alternatively, they can also send a new counterproposal with new time slots. This back and forth goes on until the consensus is found or the VC is cancelled.

* **Final confirmation**

When the consensus on the time for VC is found and all the mandatory fields are filled in by both parties, the final confirmation from the requester is sent out.

* **Withdraw request**

If the VC event is cancelled, the requesting authority could send the withdrawal request and reasons by email.

In case there are more than two parties in the VC event planning, the requester acts as the main planner, provides a virtual room for the videoconference and sends out the individual forms to all other parties. When the consensus for the VC time is found, the requester sends out the final confirmation to all parties.

## Parameters on the form

The form must contain all relevant technical parameters that are needed to conduct a cross-border videoconference. Proposed parameters are as follows:

|  |  |  |
| --- | --- | --- |
| **PARAMETER** | | **COMMENT** |
| **VC Event Parameters** | |  |
| Form identifier | Mandatory | Request, confirmation, counterproposal, final acceptance |
| Case number | Optional |  |
| Judicial authority | Mandatory | Name and address of the court, prosecution office, police or prison |
| Room name or number | Optional | If other party wants to invite participants to the VC event. |
| Person to be heard   * Name, ID number, Date and place of birth, Nationality, Address * Role * Language | Mandatory | To determine if interpreter is needed and useful for identifying the person if invited by the other party.  Roles: Victim, Witness, Expert, Suspect, Accused person |
| VC date and time slot | Mandatory | Requester fills in one preferred date/time and two alternatives on paper form (unlimited time slots in xml). Confirmer fills in only the date/time that suits them. If none of the proposed times are suitable, they should fill in counterproposal with one preferred date/time and two alternatives.  All times should have start and end times. |
| Testing date and time slot | Mandatory |
| Time zone | Mandatory | There should be only one time zone that applies to both parties. By default it should be CET and requester could change it. |
| **VC Device Parameters** | | One of the two parameters - endpoint or MCU - should be filled out but neither is mandatory. |
| **Endpoint** |  |  |
| Hostname / IP (SIP or H.323) / Gateway or ISDN number | Optional | VC participant’s hostname, domain name, IP number or gateway number of the endpoint device into which must be connected. The ISDN number, in case ISDN connection is preferred |
| Extension number | Optional | Depending on the configuration, the extension number may be needed. |
| **MCU** |  |  |
| Hostname / IP (SIP or H.323) / Gateway or ISDN number | Optional | VC participant’s hostname, domain name, IP number or gateway number of the MCU device into which must be connected. |
| Extension number | Optional | Depending on the configuration, the extension number may be needed. |
| Pin | Optional |  |
| VC device brand | Optional | For determining the call sequence, the brand name could be useful. |
| Encryption required or not? | Mandatory | If MCU has mandatory encryption policy then participants without encryption can’t connect |
| VC Recording (yes/no) | Mandatory | The requesting court is responsible for drawing up the minutes and/or record of the VC. The requesting or requested court should record the VC – if this is in compliance with the national laws and whether it is feasible considering the court's technical possibilities |
| **Contact Parameters** | |  |
| **Contact for technical information** |  | Multiple contacts may be needed (for instance local and centralized support) |
| Email | Mandatory | Essential information for setting up a VC connection. Multiple language should be possible to insert. Multiple emails could be possible. |
| Phone | Mandatory | Phone in the specific room or a technicians mobile or a phone of a clerk who can forward the call to technician. Multiple numbers could be possible |
| Language | Mandatory |  |
| **Contact for legal information** |  | Contact information of the person who runs the VC event. For instance whom to contact in case the hearing is suspended etc. Responsible judge/prosecutor or court clerk. Multiple contacts could be filled. |
| Email | Mandatory |  |
| Phone | Mandatory |  |
| Language | Mandatory |  |
| **Other comments** | Optional | For instance, requester should decide who will initiate the VC connection or if there are multiple parties in the VC event. |

* Mandatory fields must be filled, non-mandatory could be left empty.
* One of the two – endpoint or MCU information – should be filled although neither of them are mandatory. It should be taken into account that connecting two MCU’s could not be successful as per the findings of tests done in WS3.
* There should be a remark paragraph on the form about additional information – list of different call sequence possibilities and delimiters:

Hostname/ip followed by extension number with delimiter ## (xxx.xxx.xxx.xxx##zzz)

Hostname/ip followed by extension number with delimiter # (xxx.xxx.xxx.xxx#zzz)

Extension number followed by hostname/ip number with delimiter @ (zzz@xxx.xxx.xxx.xxx)

Hostname/ip followed by waiting and then inserting \*extension number# (xxx.xxx.xxx.xxx WAIT \*zzz#

ISDN sequences:

ISDN number (+31 703041225)

ISDN number including # delimiter (+31 703041#225)

# Recommendations which public and static VC parameters should be published on the e-Justice Portal

In order to make the first contact with a requested court for a VC connection, it is necessary that some contact information is made public and easily found. Very often the task to make a test connection is given to a VC technician who does not have contact information of his peers from other member states.

There should be special page on e-Justice Portal where all of the VC enabled local institutions contact information could be easily searchable. The list of the institutions should be in text form as well as on a map. Every local institution should also have a central institutions information if applicable.

Recommendation is to publish **general VC policy, technical capabilities and contact information (email addresses and phone numbers)** of all the VC enabled **local institutions** and corresponding **central institutions’ contacts** for backup if the local contacts are not reachable. This information should be maintained, improved by the Member States.

Publishing any real IP parameters or extension numbers is not advisable as this could invite more attacks to the external access points of the firewall traversal infrastructure.

1. Appendix I – Excel form example









Figure 2 The form as excel version

The Form is available as a separate Excel file, which can be filled and sent to other parties.

The file is protected so that only fillable fields can be edited, but in case there is a need to make modifications to the form, it can be unprotected with a blank password.

1. Appendix II – XML Schemas

## Business Document - MeetingRequest\_BD-014001

### Document Information

|  |  |
| --- | --- |
| Object Class Term | Meeting Request |
| Qualifier Term |  |
| Version | 1.0.0.0 |
| Unique Identifier | BD-014001 |
| Release Identifier | 1.0 |
| Date | 2016-10-12 |
| Definition | . |
| Comments |  |
| Document Header | The XML schema for this business document includes the [http://www.unece.org/cefact/namespaces/StandardBusinessDocumentHeader](http://www.gs1.org/gsmp/kc/ecom/xml/xml_sbdh) header(s). |

### Document Properties

1. [Case](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\MeetingRequest_BD-014001.html#abie-8562)
2. [Request](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\MeetingRequest_BD-014001.html#abie-8563)
3. [Attachment](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\MeetingRequest_BD-014001.html#abie-8564)

|  |  |  |
| --- | --- | --- |
| Property term | Cardinality | Definition |
| [Case](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12716) | 1..1 | A legal action, especially one to be decided in a court of law, but not limited to be decided in a court of law. |
| Additional Information | 0..1 | Non-structured information that is related to the case. |
| [Issuing Authority Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Some unique reference to a case. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Assisting Authority Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 0..1 | Some unique reference to a case. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Involved Party](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12691) | 1..1 | A person named as a party to an action or suit. For some purposes, a party who will really litigate the controversy, as distinguished from one defaulting in the action or consenting to judgment. |
| [Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12696) | 1..1 | Natural person (individual) |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| Gender | 1..1 | . |
| Date Of Birth | 1..1 | A date that specifies the birth date of a person |
| [Place Of Birth](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12697) | 1..1 | The Place of Birth and Place of Death are given using the Location class which is associated via the appropriate relationship.. |
| Geographic Name | 1..1 | Again quoting from ISO 19112, a geographic name is a "spatial reference in the form of a label or code that identifies a location. “Spain” is an example of a country name; “SW1P 3AD” is an example of a postcode. Both are geographic names. The country codes defined in ISO 3166 are further examples of geographic names. As noted in Section 4.1.10, the Publications Office of the European Union recommends the use of ISO 3166-1 codes for countries in all cases except two: • use 'UK' in preference to the ISO 3166 code GB for the United Kingdom; • use 'EL' in preference to the ISO 3166 code GR for Greece. The 'place' may be an abstract location such as a jurisdiction as opposed to a physical location. The geographic name might be a recognised name, such as 'Paris,' which may or may not be ambiguous in context, or it might be descriptive (such as 'Rhine km 203'). Although geographic names are always useful, it is recommended that an additional method be used to identify a location. Places may have multiple geographic names in a single language or multiple languages. Where a name is language-specific, that language should be identified along with the name (see Section 4.9). There is no cardinality restriction on the number of geographic names that can be used to describe a single location. |
| [Country](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12690) | 1..1 | . |
| Description | 0..1 | Name of the country if not in iso code list. |
| Code | 0..1 | Code according to ISO 3166-1. |
| Language | 1..\* | A language that is understood by the person, denoted as a value from ISO 639-1 alpha 2 |
| [Involvement](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12749) | 1..1 | Specification of the role of the party; The way the party is involved or the role that is played by the party. |
| Role | 1..\* | Role of the party involved in a case or event expressed as a value from a code list.. |
| [Address](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12693) | 0..1 | The address of the party. |
| Street | 0..1 | Street name |
| Street Number | 0..1 | Street number |
| PO Box | 0..1 | A ​box with a ​number in a post office to which ​your ​letters and ​parcels can be ​sent and from which you can ​collect them: |
| Postal Code | 0..1 | A group of numbers and letters that is used as part of an address to identify a mail delivery area |
| [Address Line](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12695) | 0..\* | additional unstructered address information or complete unstructured address |
| Description | 1..1 | A part of the address that is usually kept together in one line on an envelope, e.g. Street name and street number |
| Line Number | 1..1 | The number of the line as part of the total of the lines that constitute the address. |
| [City](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12694) | 0..1 | The city the address is in. |
| Name | 1..1 | The name of the city.. |
| Country Subdivision | 0..1 | The subdivision of the country the address is in. |
| [Country](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12690) | 0..1 | The country the address is in. |
| Description | 0..1 | Name of the country if not in iso code list. |
| Code | 0..1 | Code according to ISO 3166-1. |
| [Request](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12758) | 1..1 | An act of politely or formally asking for something, based on a legal instrument. |
| Encryption Indicator | 1..1 | A general indicator that indicates that encryption is required |
| [Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Identifier that identifies the request. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Issuing Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12764) | 1..1 | The authority that makes the request. |
| [Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12727) | 1..1 | The authority as a specialization of Party. |
| Kind Of Authority | 1..1 | The type of authority expressed as a value from a code list. |
| Name | 1..1 | The official name of the authority.. |
| [Address](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12693) | 0..1 | The address of the party. |
| Street | 0..1 | Street name |
| Street Number | 0..1 | Street number |
| PO Box | 0..1 | A ​box with a ​number in a post office to which ​your ​letters and ​parcels can be ​sent and from which you can ​collect them: |
| Postal Code | 0..1 | A group of numbers and letters that is used as part of an address to identify a mail delivery area |
| [Address Line](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12695) | 0..\* | additional unstructered address information or complete unstructured address |
| Description | 1..1 | A part of the address that is usually kept together in one line on an envelope, e.g. Street name and street number |
| Line Number | 1..1 | The number of the line as part of the total of the lines that constitute the address. |
| [City](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12694) | 0..1 | The city the address is in. |
| Name | 1..1 | The name of the city.. |
| Country Subdivision | 0..1 | The subdivision of the country the address is in. |
| [Country](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12690) | 0..1 | The country the address is in. |
| Description | 0..1 | Name of the country if not in iso code list. |
| Code | 0..1 | Code according to ISO 3166-1. |
| [Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12682) | 0..\* | A way to contact the party. Specification of possible means of communication with this party (e.g. telephone, mobile phone, e-mail, fax). |
| Channel | 1..1 | Type of communication channel (e.g. telefone, mobile phone, e-mail, fax, e-codex infrastructure) expressed as a value from a code list. |
| Complete Number | 1..1 | A text string of characters that make up the complete number for this communication.. |
| [Technical Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for technical issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Legal Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for legal issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Assisting Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12764) | 1..1 | The authority that assists in the fulfillment of the request. |
| [Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12727) | 1..1 | The authority as a specialization of Party. |
| Kind Of Authority | 1..1 | The type of authority expressed as a value from a code list. |
| Name | 1..1 | The official name of the authority.. |
| [Address](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12693) | 0..1 | The address of the party. |
| Street | 0..1 | Street name |
| Street Number | 0..1 | Street number |
| PO Box | 0..1 | A ​box with a ​number in a post office to which ​your ​letters and ​parcels can be ​sent and from which you can ​collect them: |
| Postal Code | 0..1 | A group of numbers and letters that is used as part of an address to identify a mail delivery area |
| [Address Line](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12695) | 0..\* | additional unstructered address information or complete unstructured address |
| Description | 1..1 | A part of the address that is usually kept together in one line on an envelope, e.g. Street name and street number |
| Line Number | 1..1 | The number of the line as part of the total of the lines that constitute the address. |
| [City](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12694) | 0..1 | The city the address is in. |
| Name | 1..1 | The name of the city.. |
| Country Subdivision | 0..1 | The subdivision of the country the address is in. |
| [Country](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12690) | 0..1 | The country the address is in. |
| Description | 0..1 | Name of the country if not in iso code list. |
| Code | 0..1 | Code according to ISO 3166-1. |
| [Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12682) | 0..\* | A way to contact the party. Specification of possible means of communication with this party (e.g. telephone, mobile phone, e-mail, fax). |
| Channel | 1..1 | Type of communication channel (e.g. telefone, mobile phone, e-mail, fax, e-codex infrastructure) expressed as a value from a code list. |
| Complete Number | 1..1 | A text string of characters that make up the complete number for this communication.. |
| [Technical Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for technical issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Legal Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for legal issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Event](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12759) | 1..1 | The requested video conference |
| [Period](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12686) | 1..\* | The start date and end date of the event. |
| Preference | 1..1 | The preference code indicates the desirability of the period, "1" meaning the most desirable option. |
| Start Date Time | 1..1 | The date and the time of the beginning of the period. |
| End Date Time | 0..1 | The date and time of the end of the period. |
| [IP H323 Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12761) | 0..1 | The way the IP H323 communication is arranged |
| IP Address | 0..1 | . |
| IP Hostname | 0..1 | . |
| Extension | 0..1 | . |
| Pin | 0..1 | . |
| Virtual Room Indicator | 0..1 | . |
| Endpoint Indicator | 0..1 | . |
| [IP SIP Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12760) | 0..1 | The way the IP SIP communication is arranged. |
| IP Address | 0..1 | . |
| IP Hostname | 0..1 | . |
| Extension | 0..1 | . |
| Pin | 0..1 | . |
| Virtual Room Indicator | 0..1 | . |
| Endpoint Indicator | 0..1 | . |
| Location | 0..1 | The physical room of the video conference. |
| Additional Information Description | 0..1 | Any additional information about the request |
| [Attachment](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12703) | 1..\* | A file that is sent along with a message. |
| Content ID | 1..1 | A unique identifier of the attached file which should be a guid |
| Content Type | 1..1 | The description of the format expressed as a value from IANA Mime media types. |
| Content Description | 0..1 | A description of the contents of the attached file |

## Business Document - Confirmation\_BD-014 002

### Document Information

|  |  |
| --- | --- |
| Object Class Term | Confirmation |
| Qualifier Term |  |
| Version | 1.0.0.0 |
| Unique Identifier | BD-014 002 |
| Release Identifier | 1.0 |
| Date | 2016-10-12 |
| Definition | . |
| Comments |  |
| Document Header | The XML schema for this business document includes the [http://www.unece.org/cefact/namespaces/StandardBusinessDocumentHeader](http://www.gs1.org/gsmp/kc/ecom/xml/xml_sbdh) header(s). |

### Document Properties

1. [Case](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Confirmation_BD-014%20002.html#abie-8565)
2. [Request](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Confirmation_BD-014%20002.html#abie-8566)
3. [Attachment](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Confirmation_BD-014%20002.html#abie-8584)

|  |  |  |
| --- | --- | --- |
| Property term | Cardinality | Definition |
| [Case](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12716) | 1..1 | A legal action, especially one to be decided in a court of law, but not limited to be decided in a court of law. |
| Additional Information | 0..1 | Non-structured information that is related to the case. |
| [Issuing Authority Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Some unique reference to a case. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Assisting Authority Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Some unique reference to a case. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Request](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12758) | 1..1 | An act of politely or formally asking for something, based on a legal instrument. |
| [Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Identifier that identifies the request. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Issuing Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12764) | 1..1 | The authority that makes the request. |
| [Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12727) | 1..1 | The authority as a specialization of Party. |
| Name | 1..1 | The official name of the authority.. |
| [Address](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12693) | 0..1 | The address of the party. |
| Street | 0..1 | Street name |
| Street Number | 0..1 | Street number |
| PO Box | 0..1 | A ​box with a ​number in a post office to which ​your ​letters and ​parcels can be ​sent and from which you can ​collect them: |
| Postal Code | 0..1 | A group of numbers and letters that is used as part of an address to identify a mail delivery area |
| [Address Line](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12695) | 0..\* | additional unstructered address information or complete unstructured address |
| Description | 1..1 | A part of the address that is usually kept together in one line on an envelope, e.g. Street name and street number |
| Line Number | 1..1 | The number of the line as part of the total of the lines that constitute the address. |
| [City](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12694) | 0..1 | The city the address is in. |
| Name | 1..1 | The name of the city.. |
| Country Subdivision | 0..1 | The subdivision of the country the address is in. |
| [Country](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12690) | 0..1 | The country the address is in. |
| Description | 0..1 | Name of the country if not in iso code list. |
| Code | 0..1 | Code according to ISO 3166-1. |
| [Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12682) | 0..\* | A way to contact the party. Specification of possible means of communication with this party (e.g. telephone, mobile phone, e-mail, fax). |
| Channel | 1..1 | Type of communication channel (e.g. telefone, mobile phone, e-mail, fax, e-codex infrastructure) expressed as a value from a code list. |
| Complete Number | 1..1 | A text string of characters that make up the complete number for this communication.. |
| [Technical Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for technical issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Legal Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for legal issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Assisting Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12764) | 1..1 | The authority that assists in the fulfillment of the request. |
| [Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12727) | 1..1 | The authority as a specialization of Party. |
| Name | 1..1 | The official name of the authority.. |
| [Address](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12693) | 0..1 | The address of the party. |
| Street | 0..1 | Street name |
| Street Number | 0..1 | Street number |
| PO Box | 0..1 | A ​box with a ​number in a post office to which ​your ​letters and ​parcels can be ​sent and from which you can ​collect them: |
| Postal Code | 0..1 | A group of numbers and letters that is used as part of an address to identify a mail delivery area |
| [Address Line](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12695) | 0..\* | additional unstructered address information or complete unstructured address |
| Description | 1..1 | A part of the address that is usually kept together in one line on an envelope, e.g. Street name and street number |
| Line Number | 1..1 | The number of the line as part of the total of the lines that constitute the address. |
| [City](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12694) | 0..1 | The city the address is in. |
| Name | 1..1 | The name of the city.. |
| Country Subdivision | 0..1 | The subdivision of the country the address is in. |
| [Country](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12690) | 0..1 | The country the address is in. |
| Description | 0..1 | Name of the country if not in iso code list. |
| Code | 0..1 | Code according to ISO 3166-1. |
| [Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12682) | 0..\* | A way to contact the party. Specification of possible means of communication with this party (e.g. telephone, mobile phone, e-mail, fax). |
| Channel | 1..1 | Type of communication channel (e.g. telefone, mobile phone, e-mail, fax, e-codex infrastructure) expressed as a value from a code list. |
| Complete Number | 1..1 | A text string of characters that make up the complete number for this communication.. |
| [Technical Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for technical issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Legal Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for legal issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Event](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12759) | 1..1 | The requested video conference |
| [Period](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12686) | 1..1 | The start date and end date of the event. |
| Start Date Time | 1..1 | The date and the time of the beginning of the period. |
| End Date Time | 0..1 | The date and time of the end of the period. |
| [IP H323 Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12761) | 0..1 | The way the IP H323 communication is arranged |
| IP Address | 0..1 | . |
| IP Hostname | 0..1 | . |
| Extension | 0..1 | . |
| Pin | 0..1 | . |
| Virtual Room Indicator | 0..1 | . |
| Endpoint Indicator | 0..1 | . |
| [IP SIP Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12760) | 0..1 | The way the IP SIP communication is arranged. |
| IP Address | 0..1 | . |
| IP Hostname | 0..1 | . |
| Extension | 0..1 | . |
| Pin | 0..1 | . |
| Virtual Room Indicator | 0..1 | . |
| Endpoint Indicator | 0..1 | . |
| [Attachment](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12703) | 1..\* | A file that is sent along with a message. |
| Content ID | 1..1 | A unique identifier of the attached file which should be a guid |
| Content Type | 1..1 | The description of the format expressed as a value from IANA Mime media types. |
| Content Description | 0..1 | A description of the contents of the attached file |

## Business Document - CounterProposal\_BD-014003

### Document Information

|  |  |
| --- | --- |
| Object Class Term | Counter Proposal |
| Qualifier Term |  |
| Version | 1.0.0.0 |
| Unique Identifier | BD-014003 |
| Release Identifier | 1.0 |
| Date | 2016-10-12 |
| Definition | . |
| Comments |  |
| Document Header | The XML schema for this business document includes the [http://www.unece.org/cefact/namespaces/StandardBusinessDocumentHeader](http://www.gs1.org/gsmp/kc/ecom/xml/xml_sbdh) header(s). |

### Document Properties

1. [Case](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\CounterProposal_BD-014003.html#abie-8567)
2. [Request](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\CounterProposal_BD-014003.html#abie-8568)
3. [Attachment](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\CounterProposal_BD-014003.html#abie-8583)

|  |  |  |
| --- | --- | --- |
| Property term | Cardinality | Definition |
| [Case](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12716) | 1..1 | A legal action, especially one to be decided in a court of law, but not limited to be decided in a court of law. |
| Additional Information | 0..1 | Non-structured information that is related to the case. |
| [Issuing Authority Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Some unique reference to a case. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Assisting Authority Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Some unique reference to a case. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Request](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12758) | 1..1 | An act of politely or formally asking for something, based on a legal instrument. |
| [Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Identifier that identifies the request. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Issuing Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12764) | 1..1 | The authority that makes the request. |
| [Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12727) | 1..1 | The authority as a specialization of Party. |
| Name | 1..1 | The official name of the authority.. |
| [Technical Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for technical issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Legal Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for legal issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Assisting Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12764) | 1..1 | The authority that assists in the fulfillment of the request. |
| [Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12727) | 1..1 | The authority as a specialization of Party. |
| Name | 1..1 | The official name of the authority.. |
| [Technical Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for technical issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Legal Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for legal issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Event](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12759) | 1..1 | The requested video conference |
| [Period](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12686) | 1..\* | The start date and end date of the event. |
| Preference | 1..1 | The preference code indicates the desirability of the period, "1" meaning the most desirable option. |
| Start Date Time | 1..1 | The date and the time of the beginning of the period. |
| End Date Time | 0..1 | The date and time of the end of the period. |
| [IP H323 Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12761) | 0..1 | The way the IP H323 communication is arranged |
| IP Address | 0..1 | . |
| IP Hostname | 0..1 | . |
| Extension | 0..1 | . |
| Pin | 0..1 | . |
| Virtual Room Indicator | 0..1 | . |
| Endpoint Indicator | 0..1 | . |
| [IP SIP Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12760) | 0..1 | The way the IP SIP communication is arranged. |
| IP Address | 0..1 | . |
| IP Hostname | 0..1 | . |
| Extension | 0..1 | . |
| Pin | 0..1 | . |
| Virtual Room Indicator | 0..1 | . |
| Endpoint Indicator | 0..1 | . |
| Additional Information Description | 0..1 | Any additional information about the request |
| [Attachment](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12703) | 0..\* | A file that is sent along with a message. |
| Content ID | 1..1 | A unique identifier of the attached file which should be a guid |
| Content Type | 1..1 | The description of the format expressed as a value from IANA Mime media types. |
| Content Description | 0..1 | A description of the contents of the attached file |

## Business Document - FinalConfirmation\_BD-014005

### Document Information

|  |  |
| --- | --- |
| Object Class Term | Final Confirmation |
| Qualifier Term |  |
| Version | 1.0.0.0 |
| Unique Identifier | BD-014005 |
| Release Identifier | 1.0 |
| Date | 2016-10-12 |
| Definition | . |
| Comments |  |
| Document Header | The XML schema for this business document includes the [http://www.unece.org/cefact/namespaces/StandardBusinessDocumentHeader](http://www.gs1.org/gsmp/kc/ecom/xml/xml_sbdh) header(s). |

### Document Properties

1. [Case](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\FinalConfirmation_BD-014005.html#abie-8569)
2. [Request](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\FinalConfirmation_BD-014005.html#abie-8570)
3. [Attachment](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\FinalConfirmation_BD-014005.html#abie-8582)

|  |  |  |
| --- | --- | --- |
| Property term | Cardinality | Definition |
| [Case](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12716) | 1..1 | A legal action, especially one to be decided in a court of law, but not limited to be decided in a court of law. |
| Additional Information | 0..1 | Non-structured information that is related to the case. |
| [Issuing Authority Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Some unique reference to a case. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Assisting Authority Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Some unique reference to a case. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Request](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12758) | 1..1 | An act of politely or formally asking for something, based on a legal instrument. |
| [Identifier](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12689) | 1..1 | Identifier that identifies the request. |
| Identifier | 1..1 | The Formal Identifier class represents any identifier issued by any authority, whether a government agency or not. It captures the identifier itself and details of the issuing authority, the date on which the identifier was issued and so on. |
| [Issuing Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12764) | 1..1 | The authority that makes the request. |
| [Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12727) | 1..1 | The authority as a specialization of Party. |
| Name | 1..1 | The official name of the authority.. |
| [Address](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12693) | 0..1 | The address of the party. |
| Street | 0..1 | Street name |
| Street Number | 0..1 | Street number |
| PO Box | 0..1 | A ​box with a ​number in a post office to which ​your ​letters and ​parcels can be ​sent and from which you can ​collect them: |
| Postal Code | 0..1 | A group of numbers and letters that is used as part of an address to identify a mail delivery area |
| [Address Line](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12695) | 0..\* | additional unstructered address information or complete unstructured address |
| Description | 1..1 | A part of the address that is usually kept together in one line on an envelope, e.g. Street name and street number |
| Line Number | 1..1 | The number of the line as part of the total of the lines that constitute the address. |
| [City](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12694) | 0..1 | The city the address is in. |
| Name | 1..1 | The name of the city.. |
| Country Subdivision | 0..1 | The subdivision of the country the address is in. |
| [Country](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12690) | 0..1 | The country the address is in. |
| Description | 0..1 | Name of the country if not in iso code list. |
| Code | 0..1 | Code according to ISO 3166-1. |
| [Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12682) | 0..\* | A way to contact the party. Specification of possible means of communication with this party (e.g. telephone, mobile phone, e-mail, fax). |
| Channel | 0..1 | Type of communication channel (e.g. telefone, mobile phone, e-mail, fax, e-codex infrastructure) expressed as a value from a code list. |
| Complete Number | 0..1 | A text string of characters that make up the complete number for this communication.. |
| [Technical Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for technical issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Legal Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for legal issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Assisting Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12764) | 1..1 | The authority that assists in the fulfillment of the request. |
| [Authority](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12727) | 1..1 | The authority as a specialization of Party. |
| Name | 1..1 | The official name of the authority.. |
| [Address](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12693) | 0..1 | The address of the party. |
| Street | 0..1 | Street name |
| Street Number | 0..1 | Street number |
| PO Box | 0..1 | A ​box with a ​number in a post office to which ​your ​letters and ​parcels can be ​sent and from which you can ​collect them: |
| Postal Code | 0..1 | A group of numbers and letters that is used as part of an address to identify a mail delivery area |
| [Address Line](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12695) | 0..\* | additional unstructered address information or complete unstructured address |
| Description | 1..1 | A part of the address that is usually kept together in one line on an envelope, e.g. Street name and street number |
| Line Number | 1..1 | The number of the line as part of the total of the lines that constitute the address. |
| [City](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12694) | 0..1 | The city the address is in. |
| Name | 1..1 | The name of the city.. |
| Country Subdivision | 0..1 | The subdivision of the country the address is in. |
| [Country](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12690) | 0..1 | The country the address is in. |
| Description | 0..1 | Name of the country if not in iso code list. |
| Code | 0..1 | Code according to ISO 3166-1. |
| [Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12682) | 0..\* | A way to contact the party. Specification of possible means of communication with this party (e.g. telephone, mobile phone, e-mail, fax). |
| Channel | 0..1 | Type of communication channel (e.g. telefone, mobile phone, e-mail, fax, e-codex infrastructure) expressed as a value from a code list. |
| Complete Number | 0..1 | A text string of characters that make up the complete number for this communication.. |
| [Technical Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for technical issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Legal Questions Contact Person](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\EuropeanCore.bie.html#abie-12765) | 0..\* | The contact person for legal issues. |
| Family Name | 1..1 | A family name is usually shared by members of a family. This attribute also carries prefixes or suffixes which are part of the Family Name, e.g. “de Boer”, “van de Putte”, “von und zu Orlow”. Multiple family names, such as are commonly found in Hispanic countries, are recorded in the single Family Name field so that, for example, Miguel de Cervantes Saavedra's Family Name would be recorded as "Cervantes Saavedra." |
| Given Name | 0..1 | A given name, or multiple given names, are the denominator(s) that identify an individual within a family. These are given to a person by his or her parents at birth or may be legally recognised as 'given names' through a formal process. All given names are ordered in one field so that, for example, the Given Name for Johan Sebastian Bach is 'Johan Sebastian.' |
| [Event](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12759) | 1..1 | The requested video conference |
| [Period](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12686) | 1..1 | The start date and end date of the event. |
| Start Date Time | 1..1 | The date and the time of the beginning of the period. |
| End Date Time | 0..1 | The date and time of the end of the period. |
| [IP H323 Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12761) | 0..1 | The way the IP H323 communication is arranged |
| IP Address | 0..1 | . |
| IP Hostname | 0..1 | . |
| Extension | 0..1 | . |
| Pin | 0..1 | . |
| Virtual Room Indicator | 0..1 | . |
| Endpoint Indicator | 0..1 | . |
| [IP SIP Communication](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12760) | 0..1 | The way the IP SIP communication is arranged. |
| IP Address | 0..1 | . |
| IP Hostname | 0..1 | . |
| Extension | 0..1 | . |
| Pin | 0..1 | . |
| Virtual Room Indicator | 0..1 | . |
| Endpoint Indicator | 0..1 | . |
| Location | 0..1 | The physical room of the video conference. |
| [Attachment](file:///H:\EU%20Videokonverentsi%20projekt%20Handshake\XML\Videoconferencing_10_2016_10_12_13_22_50\documentation\Justice.bie.html#abie-12703) | 0..\* | A file that is sent along with a message. |
| Content ID | 1..1 | A unique identifier of the attached file which should be a guid |
| Content Type | 1..1 | The description of the format expressed as a value from IANA Mime media types. |
| Content Description | 0..1 | A description of the contents of the attached file |

List of References

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1. End of Document

The final version of this document has been added to the action’s archive.